

In **Advanced Business Relocation Assistance** - a pre-assessment of the students' knowledge is followed with case study analysis of complex business relocation issues that require a thorough understanding of the relocation process and the Uniform Act. A detailed analysis of each case study is provided so students understand the lead agency's theory behind its interpretation of the situation. Facts are applied in order to simulate a relocation that is consistent with the intent of the Uniform Act.

This course covers the following topics: self-move agreements and reductions on moving estimates, reimbursement limitations, repairs/improvements/modifications to replacement structures, business permits and licenses, classification of movable and non-movable personal property, and eligibility of impact fees.

### **TOPICS:**

- Loss of Tangible Property
- Substitute Property
- Re-Establishment Expenses
- Pits, Pads and Foundations
- Advanced Business Relocation Theory
- Adapting Utilities to Machinery and Equipment

## **R E L O C A T I O N**

# **ADVANCED BUSINESS RELOCATION ASSISTANCE**

## **COURSE 506**

Re-certification Credit: 16 hours

Required Material: Hewlett Packard 12c (or similar) financial calculator

Prerequisites: IRWA Course 501 or a minimum of two years field experience performing relocation assistance, and a working knowledge of a Hewlett Packard 12c (or similar) financial calculator required

### **INSTRUCTOR:**

**Karen M. Stein, SR/WA, R/W-RAC**, is currently a Team Leader, Project Lead and the Acquisition & Relocation supervisor for the Utah Department of Transportation (UDOT) Right of Way Division. Karen has been with the Division for 11 years. She holds a Senior Right of Way (SR/WA) Designation with the International Right of Way Association (IRWA) and is a Certified Relocation Specialist (R/W-RAC). In 2004, Karen was named "Professional of the Year" for Region 9 and Chapter 38 of the IRWA. And, in June of 2005 she was the recipient of the Frank C. Balfour Award as the IRWA Professional of the Year. Prior to her career with UDOT, Karen worked for 17 years as a real property appraiser for the Santa Barbara County Assessor's Office. A native of California, Karen earned a bachelor's degree from the University of California at Santa Barbara.

## **Advanced Business Relocation Assistance**

### **Course 506**

March 13-14, 2006      Salt Lake City, UT



**R E L O C A T I O N**

**INTERNATIONAL RIGHT OF WAY ASSOCIATION**  
Harbor Business Center  
19750 South Vermont Avenue, Suite 220  
Torrance, CA 90502-1144



# FAX REGISTRATION FORM

FOR CREDIT CARD PAYMENTS, REGISTER ONLINE USING EXTRA WEB AT [IRWAONLINE.ORG](http://IRWAONLINE.ORG) OR IRWA FAST FAX AT (310) 538-1471

Name \_\_\_\_\_ Title \_\_\_\_\_ Membership # \_\_\_\_\_  
Company \_\_\_\_\_ Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_ E-mail \_\_\_\_\_

Registration Fees:	Member	Non-Member	Fill In Amount
Advance	\$370.00	\$475.00	\$ _____
After Deadline	\$420.00	\$525.00	\$ _____
<b>Optional</b>			
1) Principles of Right of Way Textbook - \$50.00			\$ _____
2) Real Estate Dictionary - \$5.00			\$ _____

**Total Enclosed** \$ \_\_\_\_\_

Please confirm my credit card registration by: ☐ Fax ☐ E-mail

☐ AMEX ☐ M/C ☐ Visa Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

NAME AS IT APPEARS ON CARD: \_\_\_\_\_

Signature: \_\_\_\_\_ Amount to be Charged: \_\_\_\_\_

All classes scheduled by the IRWA are subject to cancellation. Although every effort is made to run each class as scheduled, occasionally a class must be cancelled due to insufficient enrollment or unavailability of instructor. Payments made to IRWA, for tax purposes, are not deductible as charitable contributions; but may qualify as a usual and necessary business expense.

## 4 WAYS TO REGISTER

EXTRA WEB at [www.irwaonline.org](http://www.irwaonline.org)

FAST FAX: 310-538-1471

PHONE: 310-538-0233 x138

MAIL TO: class coordinator's address

### REGISTRATION DEADLINE:

February 15, 2006

### MAKE CHECK PAYABLE TO:

INTERNATIONAL RIGHT OF WAY ASSOCIATION

### MAIL CHECK TO CLASS COORDINATOR:

Wendy Hansen  
1779 E. Mombo Drive  
Sandy, UT 84092  
Phone: 801-631-6121  
Fax: 801-572-6384  
Email: [wlchansen@msn.com](mailto:wlchansen@msn.com)

For further information about IRWA courses, please visit our Web site at: [www.irwaonline.org](http://www.irwaonline.org)

Email: [education@irwaonline.org](mailto:education@irwaonline.org)

### CANCELLATION POLICY

Written notification of cancellation must be received by class coordinator 15 days prior to start of class. A 75% refund will be made if written notification is received less than 15 days prior to start of class. No refund will be made after the start of class. A \$25 fee will be charged for registrations received after deadline and for those registering on day of class.



## Advanced Business Relocation Assistance

Course 506

### SPONSORED BY

Chapter 38

### DATE TIME DAYS

March 13-14, 2006 8AM to 5PM Daily 2

### LOCATION

Hurley Conference Center  
2010 South 2760 West  
Salt Lake City, UT 84104

### ACCOMMODATIONS

Crystal Inn  
2254 West 3340 South  
West Valley, UT 84104  
Phone: 801-736-2000

### RATES

Single: \$89.00 + Tax. Please contact Inn directly for reservations.